



# ***Extreme Weather Protection Policy***

***Updated: May 2024  
To be reviewed: May 2026***

***Author: A Walker***

**EQUALITY SCHEME  
EQUALITY IMPACT ASSESSMENT FOR  
EXTREME WEATHER PROTECTION POLICY**

|   |  |
|---|--|
| <i>Staff / Committee involved in development:</i> | <i>L + M Committee;<br/>Headteacher</i>                                    |
| <i>For use by:</i>                                | <i>Staff, Governors and Parent/Carers</i>                                  |
| <i>This policy relates to statutory guidance:</i> | <i>Cancer Research UK 2010<br/>Keeping Children Safe in Education 2017</i> |
| <i>Key related Farndon Policies:</i>              | <i>Health and Safety Policy</i>  |

**Equality Impact Assessment:** *Does this document impact on any of the following groups? If YES, state positive or negative impact, and complete an Equality Impact Assessment Form or action plan, and attach.*

| <b>Groups:</b>                          | <b>Yes/ No</b> | <b>Positive/Negative impact</b> |
|---|----------------|---------------------------------|
| <i>Disability</i>                       | <i>No</i>      |                                 |
| <i>Race</i>                             | <i>No</i>      |                                 |
| <i>Gender</i>                           | <i>No</i>      |                                 |
| <i>Age</i>                              | <i>No</i>      |                                 |
| <i>Sexual Orientation</i>               | <i>No</i>      |                                 |
| <i>Religious and Belief</i>             | <i>No</i>      |                                 |
| <i>Gender Reassignment</i>              | <i>No</i>      |                                 |
| <i>Marriage &amp; Civil Partnership</i> | <i>No</i>      |                                 |
| <i>Pregnancy &amp; Maternity</i>        | <i>No</i>      |                                 |
| <i>Other</i>                            | <i>No</i>      |                                 |

|                                |                                  |
|--------------------------------|----------------------------------|
| <b>Reviewed by</b>             | <i>Leadership and Management</i> |
| <b>Agreed by</b>               | <i>Full Governors</i>            |
| <b>Next Policy review date</b> | <i>May 2026</i>                  |

*A copy of this form, and any related impact assessment form or action plan must be sent to the school office*

This policy has been written to inform staff, governors and parents of the procedures to be followed regarding attendance.

At Farndon Primary School we want staff and pupils to enjoy the sun safely. Our policy is based on the Sun Smart guidelines from UK Cancer Research. We will work with staff, pupils and parents to achieve this through:

**EDUCATION:** these measures are in place from now on:

- All pupils will discuss how to stay safe in the sun and extreme cold when in school.
- We will talk about how to be safe in the sun in assemblies at the start of the summer term.
- Parents and guardians will be sent reminders about sun protection as necessary. They will also be reminded via text message and newsletter in the event of cold weather to bring appropriate footwear and hat, scarf and gloves.
- Staff will be reminded about sun protection at the start of the summer term and prompted to talk to pupils.

**PROTECTION:**

**Shade:** the school will seek ways of improving the amount of shade where possible

- The school has natural shade from some trees surrounding the field.
- The Foundation Stage outdoor learning area is covered
- For prolonged hot weather canopies will be erected.
- In extreme cold or hot weather, children will remain inside.

**Timetabling:**

- The school will endeavour to provide breaks back into classroom during sports days.
- The school will try to ensure that children are not exposed to sun (strong UV) during lunchtimes and afternoon PE sessions for more than 30 minutes without shade breaks.

**Clothing:**

- Parents will be encouraged to send their child to school in suitable sun hats.
- School messages parents in the event of extreme cold weather. Where it is icy, the children are to remain in school. If allowed outside, the children must have appropriate footwear, hat and gloves.
- Parents will be asked to dress children in suitable clothing-avoiding sleeveless tops
- Sports T shirts should not be sleeveless and we recommend sleeved garments where possible.

**Sunscreen:**

- We cannot currently supply sunscreen to all pupils on a daily basis because of cost
- We encourage parents to apply 8 hour sunscreen before school starts if possible
- Sunscreen use will be encouraged on school trips and staff will be provided with extra sunscreen in case children forget their own.
- Text messages will be sent to parents to remind them to apply sunscreen before school.

As part of our Extreme Weather Policy, our School will:

- Educate children throughout the curriculum about the causes of skin cancer and how to protect their skin;
- Encourage children to wear the right clothes that provide good sun protection or appropriate warmth, and use sunscreens where appropriate;
- Seek shade, particularly in the middle of the day and to use shady areas during breaks, lunchtimes, sports and trips.
- Encourage staff and parents to act as good role models by practising sun safety;
- Regularly remind children, staff and parents about sun safety through newsletters, posters and activities for pupils;
- Drink plenty of water during hot, sunny weather;
- Make sure the Use of Sun Screens Policy is working.
- In extreme weather such as high winds and icy conditions, the pupils should remain inside.

We will regularly monitor our curriculum, assess shade provision, and review the sun safety behaviour of students and staff (use of hats, shade, etc).

Our School wishes to encourage students to protect themselves from the sun. One way of doing this is to use sunscreen (8 hour SPF 15+ (minimum) at the appropriate time. Parents are encouraged to apply sunscreen before pupils come to school.

If a pupil is to use sunscreen at school, parents are asked to:

1. Provide the sunscreen product for school use. The sunscreen must be:
  - a. Clearly marked with the child's name.
  - b. Replenished by the parent as needed.
2. The sunscreen product will be stored in the child's book bag or other location designated by the teacher.
3. The child must be able to apply his or her own sunscreen (except Nursery and Reception children where they will be supported).
4. For Nursery and Reception parents: They are asked to apply sunscreen at home before a typical school day, this will be reapplied as necessary by staff. If it is considered necessary for teachers/staff to assist with the application of sunscreen, the sunscreen will only be applied to face, neck, arms, hands and lower legs. Parents are asked to provide written instruction to teachers for their child's individual needs where necessary.

We will monitor our progress and review the policy annually.

Headteacher: A Walker

Signed: 

Date: May 2024

Letter to parents informing them about the school's approach to sun safety:

Dear Parents & Carers,

## Sun Safety at School

Our school is concerned about protecting staff and pupils from sunburn that can be caused by the harmful ultra-violet rays in sunlight. The school believes that by encouraging sun safe behaviour at school and teaching children about the risks of sunlight, we can prevent them burning.

The school would like your help and support in this matter. We will be encouraging children to avoid sunburn and overexposure to the sun by:

- seeking the shade, particularly during the middle of the day
- wearing suitable hats
- wearing clothing that protects the skin, particularly for outdoor activities and school study visits
- using a high factor sunscreen (8 hour SPF 15+).

Staff will be encouraged to set an example. Teachers and support staff on outdoor duties or in charge of school outings will remind pupils to cover up in the sun and use sunscreen.

You can help by encouraging your child to bring, and wear, a hat at school, particularly on sports days and school visits. Also, by encouraging your child to wear longer sleeved shirts and longer shorts when outdoors. The school will remind parents of the sun protection policy from time to time, particularly around the start of the summer term, sports days, and outings.

Sunscreens provide added protection and may be useful when other measures are not available. Dermatologists recommend that a sunscreen with a sun protection factor (SPF) of 15 or above will provide children in this country with adequate protection. School encourages parents to apply sunscreen before pupils come to school and, if you wish, to provide sunscreen for reapplication in school, as needed. If a pupil is to use sunscreen at school, parents are asked to:

1. Provide the sunscreen product for school use. The sunscreen must be:
  - a. Clearly marked with the child's name.
  - b. Replenished by the parent as needed.
2. The sunscreen product will be stored in the child's book bag or other location designated by the teacher.
3. The child must be able to apply his or her own sunscreen (except Reception / Nursery children).

4. For Early Years parents: You are asked to apply sunscreen at home before school, this can be reapplied as necessary by staff. If it is considered necessary for teachers/staff to assist with the application of sunscreen, the sunscreen will only be applied to face, neck, arms, hands and lower legs.

Parents are asked to provide written instruction to teachers for their child's individual needs where appropriate. Please note that the school does not permit the use of aerosol sprays.

Yours sincerely,

Andrew Walker  
Head Teacher

